

DRAFT PROGRAMME OF MEETINGS 2015/16

1.0 EXECUTIVE SUMMARY

- 1.1 The Council's Standing Orders for Meetings (SO 20.1) require the Council to approve a Programme of Meetings for the Council and its Committees every year.
- 1.2 The Council is invited to consider and approve a draft Programme of Meetings for the year 2015-16.

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2.0 INTRODUCTION

- 2.1 The Council's Standing Orders for Meetings require the Council to approve a Programme of Meetings for the Council and its Committees every year. Attached is a draft programme of meetings for the year 2015-16, based on the current committee cycle, which it is recommended that the Council approve.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Council consider and approve the draft Programme of Meetings for the year 2015-16.

4.0 DETAIL

- 4.1 Standing Order 20.1 requires that the Council approve a Programme of Meetings each year.
- 4.2 The current approved Programme of Meetings for the Council and its Committees runs until April 2015.
- 4.3 The Council is required to approve a Programme of Meetings for the period May 2015 to April 2016 and a draft is attached at Appendix 1 to this report.
- 4.4 The attention of members is drawn to the addition in this draft programme of proposed meeting dates for Area Community Planning Groups which are substantially different from those agreed for previous years. There has been significant representation from Members about these meetings taking place on the same days as Area Committees /business days, with Members expressing a preference for the Community Planning Groups to meet on an alternative date. To that end the draft programme of meetings includes suggested dates for CPGs to meet in the months of May, August, November and February, with Bute and Cowal meeting on the second Tuesday of those months, MAKI on the second Wednesday of those months, Helensburgh Lomond on the third Tuesday, and Oban, Lorn and the Isles meeting on the third Thursday of May, November and February, and the fourth Thursday of August. These proposed dates avoid potential diary clashes for Members with other Council/Committee meetings.

5.0 CONCLUSION

- 5.1 The Council's Standing Orders for Meetings require the Council to approve a Programme of Meetings for the Council and its Committees. The

approved Programme runs until April 2015 and the Council is invited to approve a Programme of Meetings for the period May 2015 to April 2016.

6.0 IMPLICATIONS

- 6.1 Policy - None
- 6.2 Financial – Members travel and subsistence costs
- 6.3 Legal – Requirement of Standing Order 20.1
- 6.4 HR – None
- 6.5 Equalities – None
- 6.6 Risk – None
- 6.7 Customer Service - None

Executive Director of Customer Services

28 October 2014

For further information contact: Charles Reppke, Head of Governance and Law

APPENDICES

Appendix 1 – Draft Programme of Meetings 2015/16